

**CITY OF GLOUCESTER
CONSERVATION COMMISSION
RESOURCE AREA SIGN-OFF SHEET FOR
BOARD OF HEALTH PURPOSES**

Name: Applicant _____, Owner: _____
Project Address: _____
Telephone: _____, Assessors Map: _____, Lot: _____
Wetlands Base Map: _____
PROJECT DESCRIPTION _____

***Requests for sign off must be accompanied by an 8 1/2 x 11 site plan with short narrative. Hand drawn on an existing engineering drawing or a copy of the wetland map section is fine as long as site and work details are accurate, plan is to scale, and all resources within 100 feet of the property are depicted clearly including non-water resources such as coastal dunes, banks to wetlands and waterbodies etc. (Perennial stream = 200 feet [accurate distances and dimensions to all resources within 200' must be shown or stated clearly], ACEC = 300 feet).**

Signature of applicant: _____

.....
Date issued: _____, Issued by: _____

- _____ **OK to schedule a perc test at this time**
- _____ **OK to install or construct septic system**
- _____ **DO NOT schedule a perc test at this time.** (see reason checked below)
- _____ **DO NOT issue a permit for septic system installation/construction.**

- _____ The conservation agent will review the proposal, conduct a site visit to confirm that there are no resource areas or jurisdictional buffers and respond within 72 hours of the issue date.
- _____ The applicant should contact the conservation agent for further clarification and a site visit.
- _____ Project is within the 300 foot buffer to an ACEC, the 200 foot buffer to a perennial stream.
- _____ The project is within the jurisdictional buffer to other resource areas, is not minor and has no recorded permit.
- _____ The project is shown to be within a resource area based on town wetland maps.
- _____ The project had a conservation permit (# _____), but the permit has expired.
- _____ Wetland Delineation required
- _____ Request for Determination required
- _____ Notice of Intent Required

Requests for sign off must be accompanied by an 8 1/2 x 11 site plan with short narrative. Hand drawn on an existing engineering drawing or assessors plan is fine as long as site and work details are accurate, plan is to scale, and all resources within 100 feet of the property are depicted clearly. (Perennial stream = 200 feet, ACEC = 300 feet).

Critical topographic details such as estimated degree and direction of slope, type and amount of vegetative cover, existence of pavement or lawn or other surface type should be indicated on the plan or in the narrative for review purposes.

Failure to provide accurate information will result in this permit being revoked and possible enforcement action.

Additional Applicant Comments:

Additional Reviewer Comments: